

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: December 17, 2013

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, December 17, 2013. The meeting was called to order by Mr. Kalina at 4:00 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 13-67

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on November 19, 2013.
- b. Financial Report and Condition of Funds for November, 2013 as reviewed and read.
- c. Payment of November bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. Authorizing the Treasurer to make the following permanent transfers:

\$1,605.35 from General Fund (001-0000) to Spirit of America Grant(019-9010)

\$6,503.61 from General Fund (001-0000) to Parent Mentor Grant(499-9082)

Roger Sero moved, seconded by Lois Von Gunten that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes
Motion Carried

SUPERINTENDENT'S REPORT

- Staff Handbook
- Reminder Treasurer Evaluation
- County Survey

SUPERINTENDENT'S RECOMMENDATIONS:

1. ORGANIZATIONAL MEETING: 13-68

- a. To set the January Organizational Meeting date for January 21, 2014.
- b. To nominate Mr. Ken Kalina as Board President pro tem to preside initially at the January organizational meeting until a new president is elected.

Darrel Tyler moved, seconded by Judy Maldonado that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes
Motion Carried

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2. GENERAL: 13-69

- a. To approve a contract with **Dr. Benjamin Kearney** to present at the Mental Health Issues/Social and Emotional Development of Children Conference on January 30, 2014 at a cost of \$1,500, to be paid thru SST2 funds
- b. To approve the agreement with Cleveland State University/Monte Ahuja College of Business to provide customized training to support personnel on January 24, 2014 at a cost of \$1,500, to be paid thru general funds.
- c. To approve the service agreement with Lorain City Schools to provide a School Based Social Worker for the 2013-2014 school year. Lorain City Schools agrees to pay all costs associated with the Social Worker.
- d. To authorize the use of the following law firm outside of the County Prosecuting Attorney as prescribed by ORC 305.14 for some matters of legal concern:

Walter Haverfield LLP
- e. To approve the revised Staff Handbook for the 2013-2014 school year
- f. To amend Resolution #13-44(f) with Ideastream not to exceed \$25,000 for professional development for the 2013-2014 school year, to be paid thru curriculum rotary

Roger Sero moved, seconded by Darrel Tyler that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes
Motion Carried

3. PERSONNEL: 13-70

- a. To employ **Debra Yanks** as a substitute teacher for the Lorain County Juvenile Court Residential Facilities (DH/SS/PW/TP), at the regular substitute rate of \$100 per day/\$50 per half day, to be paid by submission of timesheets, for the 2013-2014 school year.
- b. To employ **James D. West** as a School Based Social Worker assigned to Lorain City Schools on a one year, 10-month contract with a salary of \$37,000 pro-rated to (\$16,738.05), effective January 29th thru June 30, 2014. All costs to be billed to Lorain City Schools.
- c. To approve a leave of absence through the Family Medical Leave Act for the following staff. All accrued sick, personal and vacation leave will be utilized before an unpaid leave of absence:
 - **Vicki Barbaro, effective December 9, 2013 thru January 3, 2014**
 - **Marianne Churko, effective December 2, 2013 thru January 6, 2014**
 - **Susan Gest, effective December 17, 2013 thru January 28, 2014**
 - **Jill Henes from November 13, 2013 thru January 2, 2014**
- d. To approve the following resolution:

WHEREAS the Governing Board employed Rachel Yacobucci on June 18, 2013 by Board Resolution 13-40 as an Educational Assistant pursuant to ORC 3319.088; and

WHEREAS, as a requirement to be employed as an Educational Assistant, Rachel Yacobucci was required to be issued an educational paraprofessional license by the Ohio State Board of Education; and

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WHEREAS, Rachel Yacobucci has worked as an Educational Assistant, since August 22, 2013 through the date of this Resolution, without an educational paraprofessional license issued by the Ohio State Board of Education in violation of her employment contract.

NOW THEREFORE, the Governing Board does hereby adopt the following Resolution:

1. That pursuant to ORC 3319.081, Rachel Yacobucci is suspended from employment with the Lorain County Educational Service Center until she is issued an educational paraprofessional license during the 2013-2014 school year.
 2. That the Treasurer shall serve a copy of this Resolution on Rachel Yacobucci by certified mail and personal service.
 3. That Rachel Yacobucci may appeal and have a hearing of her suspension before the Governing Board by given written notice within 10 days of receipt of the Resolution.
 4. That should Rachel Yacobucci not receive an educational paraprofessional license on or before March 30, 2014, the Governing Board does hereby nonrenew her limited contract and the Treasurer shall give written notice of such effect on or before June 30, 2014.
 5. That all actions related to this matter were taken in an open and public meeting of the Governing Board pursuant to ORC121.22.
- e. To employ **James Wotowiec** as a substitute teacher for Project SEARCH, at the regular substitute rate of \$100 per day/\$50 per half day, to be paid by submission of timesheets for the 2013-2014 school year.

Judy Maldonado moved, seconded by Lois Von Gunten that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes
Motion Carried

4. LERC BOARD OF DIRECTORS: 13-71

- a. To approve the minutes for the meeting of November 18, 2013.
- b. To approve the Fiscal Reports for the following Consortium Programs (October & November 2013): Insurance Life Insurance
- c. To approve Findley Davies to prepare and RFP for EAP at a cost not to exceed \$15,000.
- d. To contract with Findley Davies to facilitate the Wellness Program at a cost of \$32,500 annually.

Darrel Tyler moved, seconded by Roger Sero that the foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes
Motion Carried

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NEW BUSINESS

None.

ADJOURNMENT: 13-72

Judy Maldonado moved, seconded by Roger Sero that the meeting be adjourned at 4:55 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes
Motion Carried

President

Treasurer